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INFORMATION FOR CANDIDATES AND PARENTS/CARERS

POST-RESULTS SERVICES ENQUIRIES ABOUT RESULTS (EAR) ACCESS TO SCRIPTS (ATS)

When a Post-Results service is requested by candidates or centre staff ('the School'), candidates must request a **Candidate Consent** form, obtainable from the exams office. (Samples of the consent forms are available on the school's website.)

Before submitting an application to the awarding body, the following procedures will be applied:

Requests made by the Candidate and/or the School

- The completed EAR/ATS candidate consent form will be checked by a member of the exams team
- Payment must accompany the form before the application will be made
- Outcomes for EARs and scripts for the ATS service will be sent from the exams officer to the candidate upon receipt from the awarding body

All applications will be made in accordance with the JCQ Regulations and awarding body Post Results Services, as per the School's full Exams Policy.

*Post-Results Services.docx
Summer 2018*

