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## 16 – 19 Bursary Fund 2017 - 2018 FORM B (discretionary award)

Gosford Hill School has the discretion to make awards to young people who face financial barriers to participation in their post 16 education such as the costs of transport, meals, books and equipment. This will be determined in ways that best fit the young person's personal circumstances and needs.

Name of student: \_\_\_\_\_ Tutor Group \_\_\_\_\_ Year Group \_\_\_\_\_

Date of birth: \_\_\_\_\_ Age as at 31 August 2017 \_\_\_\_\_

*(to be eligible to receive a bursary you must be aged over 16 and under 19 on the 31 August 2017)*

Student address:

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Did this student receive support from 16-19 Bursary Fund during 2016-2017? \_\_\_\_\_

Was this student eligible for Free School meals during 2016-2017? \_\_\_\_\_

### Bursary Award:

Please note that bursaries may be in the form of a payment or 'in kind' e.g. meal vouchers; bus pass; books and equipment purchased by the school. Discretionary bursaries will be considered and reviewed during the academic year. The bursary fund is limited, and whilst every effort will be made to provide a similar level of support throughout the year to successful applicants this cannot be guaranteed if the number of successful applicants increases during the year. If your application is successful you will be informed in writing outlining the support awarded.

### The deadline for applications is Monday 28<sup>th</sup> September 2017.

Applications beyond this date will be considered if a young person's circumstances change during the academic year.



**Support request details:** (please outline the specific support, with estimated costs, you are requesting to assist you in participating in your programme of study e.g. meals whilst attending your courses; transport; books; equipment; field trips and other course related costs)

Type of support requested	Approximate Cost	Office use
<i>Eg Termly bus pass Bicester to Kidlington</i>	<i>£110.00 x 3</i>	
<i>Eg Maths text book - Advancing Maths for AQA Pure Core Maths 1&amp;2</i>	<i>£25.00</i>	

*Please continue on another sheet if required*

### Eligibility: Parent / Carer

	Parent/Carer 1	Parent/Carer 2
Name		
NI Number		
Phone number		
Email address		

*You will need to provide, with this application, evidence to support your eligibility.*

### Household Income (please tick appropriate box)

less than £16,190 per annum	£16,190 – 20,817	£20,817 – 25,521

*Please tick the evidence you have included. This evidence will be copied and returned to you.*

Income Support Letter  Tax Credit Award Notice (TCAN)

Self-Assessment Tax Calculation  P60

Other (please specify \_\_\_\_\_)



## Declaration:

If you give false information, payment of the award could be stopped, you could be asked to reimburse the School the money awarded and you may be prosecuted. I have read and understood the criteria for eligibility and declare that the information given on this form is correct and complete to the best of my knowledge and belief.

### Student I understand that:

- if I do not keep to the conditions of the 16 –19 Bursary fund, or if I leave my programme of study, I will not be eligible to receive any further support and / or payments.
- I will need to notify the school if my eligibility conditions change.
- support and / or payments may be stopped if my attendance drops below 95%
- support and / or payments may be stopped if my academic progress does not correspond to the targets set out by the school at the beginning of the year.
- support and / or payments may be stopped if my behaviour is not conducive to my own and or others learning
- any equipment e.g. books purchased for studying using the bursary fund remains the property of the school and I agree to return these items on completion of my programme of study or leaving of GHS sixth form
- the information I have given may be shared with other organisations, as allowed by law, for the purposes of checking the application and or preventing fraud.

Signed: Student: \_\_\_\_\_ Date \_\_\_\_\_

### Parent I understand that:

- if my son/daughter does not keep to the conditions of the 16 –19 Bursary fund, or leaves the programme of study, he /she will not be eligible to receive any further support and / or payments.
- if my son/daughter's attendance drops below 95% support and / or payments may be stopped.
- if my son/daughter's academic progress does not correspond to the targets set out by the school at the beginning of the year support and / or payments may be stopped.
- if my son/daughter's behaviour is not conducive to his/her own and/ or others learning
- support and / or payments may be stopped.
- any equipment e.g. books purchased for studying using the bursary fund remains the property of the school.
- the information I have given may be shared with other organisations, as allowed by law, for the purposes of checking the application and or preventing fraud.

I will notify the school if our family eligibility conditions change.

Signed: Parent/ Carer: \_\_\_\_\_ Date \_\_\_\_\_



Student name \_\_\_\_\_ Tutor group \_\_\_\_\_ Year Group \_\_\_\_\_

**Office use only:**

Application received – date: \_\_\_\_\_ Evidence of eligibility verified

Evidence of eligibility copied

Details of approved support:	Approx Cost	Date / action

SWM signature: \_\_\_\_\_ DWD signature: \_\_\_\_\_

Confirmation letter sent (date): \_\_\_\_\_ Bursary DB

